

JOB DESCRIPTION

Position – HVAC & Fire Protection Engineer(Project)

KEY DUTIES AND RESPONSIBILITES:

- To lead site production and engineering projects. Act as project coordinator as a main responsibility and keep continuous track of projects.
- Achieving financial objectives through efficient utility operation, cost improvement actions and optimal cost options.
- Planning & execution of all new and retrofit projects related to utilities & facilities.
- Ensuring the best available technologies are incorporated by design.
- Techno commercial evaluations of consultants, vendors, and contractors.
- Delivering the project within the budget and timeline approved.
- Responsible for relevant project costing and annual budget preparation related to engineering, facilities and EHS.
- Coordinating with statutory authorities for relevant approvals.
- Complying with operational and personnel standards, regulatory and statutory requirement to ensure efficient, reliable, and uninterrupted operation.
- Ensure smooth handing over of the project to end-users, coordinate and ensure deliverables as per plan.
- Ensure the site's facilities are kept to the highest standards for cGMP requirements, including Purified water system, HVAC system, EMS, BMS, Boilers, fire safety, security, pest control, cleaning services and waste removal.
- Responsible for development SOPs and quality standard for site with following of site QMS procedures.
- Ensure to meet the required regulatory requirements (e.g. HSA, FDA etc.) and keep the site audit ready for all the time.
- Responsible for managing a team of vendors / contractors.
- To assist on any ah-hoc duties that have been assigned / task by the immediate Superior

Education:

• Bachelor's / master's degree in mechanical engineering or a related field. SCEM, Water efficiency Manager will be an added advantage.

Experience:

- Proficient / experienced in the Microsoft project software and project tracking.
- Proficient / experienced in AutoCAD.
- 5-10 years of experience in the green field / brown field area project management.
- Capability handles the project from USD 2-5 million.

Soft Skills:

- Strong problem-solving abilities and analytical thinking.
- Excellent communication and teamwork skills.
- Ability to manage multiple projects and meet deadlines.
- Good investigation and report writing skills.

TO APPLY:

Candidates are encouraged to apply this position via email to <u>Phghr@pharmagend.com</u> with the following information in the resume.

- Work experiences and job responsibilities.
- Current and Expected salary
- Reason for leaving.
- Date of availability
- Education background

We regret that only shortlisted candidates will be contacted.